TERREBONNE PORT COMMISSION

**MINUTES**

 **September 13, 2022**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Greg Landry, John DeBlieux, Dan Davis, Andrew Blanchard and Bill Purvis

**Absent: Steve Crispino**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Stevie Smith – All South, Kevin Rizzo – Delta Coast, David Waitz**

###### Media: None

###### Guests: Doug Cheramie

1. **WELCOME AND INVOCATION**
	1. **Greg Landry, Secretary, called the meeting to order and led with the invocation by Bill Purvis and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES AND ABSENCES**
	1. **A motion by John DeBlieux and seconded by Andrew Blanchard approving the minutes of the August 9, 2022 regular meeting. No opposition. Motion passed.**
	2. **A motion by Bill Purvis and seconded by John DeBlieux approving the absence of Dan Davis from the regular meeting of August 9, 2022. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of August 2022 on a motion by Andrew Blanchard and seconded by John DeBlieux. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion – David gave a brief update as Craig Hebert was unable to attend. The security equipment is on order.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. The pipeline survey is ongoing but should be done in two weeks. The pipeline companies will then be contacted. Petrofas has been contacted for the servitudes. Working to revise the oyster lease and the disposal site. The pipeline surveys should be completed in October. A motion was offered by Dan Davis and seconded by Bill Purvis to approve the GIS HNC Deepening invoice in the amount of $26,355.00. No opposition. Motion passed.**
		2. **HNC Maintenance Dredging (Corp) – David gave a brief update. Working on right of entry letters and should begin dredging the northern section soon.**
		3. **HNC Rock Jetty – David discussed a letter to Chip Kline which was included in the packet. He also discussed funding for a modeling study.**
		4. **Port Pump – David Waitz was present to give a project update. The contractor is still awaiting delivery of the generator.**
		5. **Corp Mat Demonstration Project – Nothing to report.**
		6. **Sexual Harassment Policy – A motion by Andrew Blanchard and seconded by Bill Purvis adopting the Sexual Harassment Policy as prepared by Danna Schwab. No opposition. Motion passed.**
		7. **Alpine Group Consulting Agreement – A motion by Bill Purvis and seconded by Dan Davis approving the Alpine Group Consulting Agreement. The agreement increased from $12,500 to $15,000 per month. No opposition. Motion passed.**
		8. **CPRA – David briefly discussed the letter to Chip Kline that was included in the packet.**
6. **COMMITTEE REPORTS**
	1. **Marketing Committee – John DeBlieux would like to begin meeting again as soon as we receive the final draft of the report from the Strategic Planning session.**
7. **COMMISSIONER’S COMMENTS – None**
8. **STAFF REPORT – David discussed two potential upcoming projects. He discussed the PAL Conference which will be hosted in Houma in March of 2023. He advised the board that him and Sonja had the pleasure of meeting Colonel Cullen Jones at a round table event.**
9. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by John DeBlieux and seconded by Andrew Blanchard. The meeting was adjourned at 12:34 pm. No opposition. Motion passed.**